Description of a Process

A process is a series of actions, and fundamentally the description of a process is the description of action. The action may be either one of two types. One type is that in which attention is focused on the performance of a human being, or possibly a group of human beings. A simple example is filing a workpiece by hand; in a description of this process, emphasis would fall naturally upon the human skills required. The other type involves action in which a human operator either is not directly concerned at all, or inconspicuous. An instance is the functioning of a contactor.  
In describing almost any process, regardless of types there are problems that usually arises and these are:  
1. adaptation of the description to the reader  
2.overall organization  
3. use of illustrations

A process description is organized as follows:

Introduction  
Equipment and Materials  
Step-by-step description of the action  
Conclusion (if necessary)

Definition

an explanation of the meaning of a word, phrase, etc. **:**a statement that defines a word, phrase, etc.

a statement that describes what something is

What is the legal definition of a corporation?a definition of happiness

What is Description

 a written or spoken statement about something that enables a reader or listener to picture it I recognized the place from your description of it. 2 : sort entry 1 sense 1, kind People of every description were there.

 An example of description is a story about the places visited on a family trip.

What is a diagram?

A diagram is a symbolic representation of information using visualization techniques. ... Sometimes, the technique uses a three-dimensional visualization which is then projected onto a two-dimensional surface. An example of diagram is a chart showing how all the departments within an organization are related.

Technical Communication

Technical communication is used to convey scientific, engineering, or other technical information.

Technical communicators may put the information they capture into paper documents, web pages, computer-based training, digitally stored text, audio, video, and other media.

Technical communication uses a number of media platforms to provide information to a target audience. Sometimes, to really understand what something is, it's best to define what something is not. Technical communication is not journalistic writing, expressive writing, or creative literature. It does not use symbolism or vague literary references. Its purpose is not to entertain. Instead, technical writing is designed to inform or instruct an audience with a specific goal in mind.

Technical communication is clear, concise, and objective. Technical communication encompasses an expansive group of documents. It is not limited to information about computer systems or programming.

Simplicity in technical communication-

Simplicity is. a judgment made by people (e.g., readers & users) about whether a text or design of a product or app is as simple as possible given the complexity of the topic and rhetorical situation.

Why is simplicity important in technical writing?

Simple language is clearer for the reader and easier for the writer. Simple structures avoid confusion and complications. When it seems difficult to start a piece of writing, or to continue, using the simplest approach available makes it easier. Start with the one point you want your writing to say.

How do you concise a presentation?

Here are four simple ways to help you deliver a clear and concise presentation.

1. Use Precise Words. There are many ways to express one idea, but clarity shouldn't be sacrificed for novelty. ...
2. Use Familiar and Easy-to-Understand Words. ...
3. Use Short and Simply Constructed Sentences. ...
4. Provide Verbal Guideposts.

How to write concisely

1. Stay on topic. As you revise your work, check that the content of each sentence is both relevant and necessary. ...
2. Avoid wordy verbs. ...
3. Avoid unnecessary nominalisation. ...
4. Avoid expletive constructions. ...
5. Avoid low-value phrases. ...
6. Remove unnecessary prepositional phrases. ...
7. Check for redundant words and phrases.